

Sunday, May 26<sup>th</sup>, 2024 ★ 12pm–5pm ★ RAIN or SHINE

# The <sup>2024</sup> Loisaída Festival

One Neighborhood, An Entire Community

## 2024 LOISAIDA FESTIVAL VENDOR / EXHIBITOR REGISTRATION FORM

Vendor/Exhibitor Registration, License / Food / Temporary Vendor Certificates: Deadline is Monday, May 13<sup>th</sup> 2024

Festival Location: Avenue C - Loisaída Avenue between 5<sup>th</sup> and 12<sup>th</sup> Street, Manhattan

Booth Registration is at 9:00 AM - Set-up begins at 10:00AM - Breakdown begins at 5:00PM

Contact Person:	
Organization/Business Name:	
Street Address:	
City, State:	
Zip-Code:	
Phone:	
Other Phone:	
Email:	
Our Booth will offer/display:	

1.	Registration Categories (Choose 1)	All Spaces are 10 feet wide		Fee Amount
A	Exhibitor (Seller): Commercial Items/Merchandise, Businesses or Exhibitor (Non Seller) Non-profit Organizations , Institutions, Individuals.	Exhibitor (Non-Seller) \$100 <input type="checkbox"/>	Exhibitor (Seller) \$200 <input type="checkbox"/>	
B	Registration for independent Artisans/Crafters. Original art/paintings and non-commercial items.	Artisan (Seller) \$150 <input type="checkbox"/>		
C	Registration for: Restaurants/Businesses that sell Food & Beverages	Food Vendor \$350 <input type="checkbox"/>		
D	Registration for: Committees and Political Clubs	Other Exhibitor: \$500 <input type="checkbox"/>		
2.	Additional Space Fee: (For spaces adjacent to each other)	Exhibitor (Non-Seller) \$75 <input type="checkbox"/>	Vendor (Seller) \$150 <input type="checkbox"/>	
3.	Table, Chair & Tent Rental:	One Table + Two Chairs \$50 <input type="checkbox"/>	One Tent \$100 <input type="checkbox"/>	
	All Payments are made to: Loisaída, Inc.*	Total Fees:		

**Important information:** 1. The producer reserves the right to retain vendors who fulfill the goals of the Loisaída Festival 2. The sale and distribution of alcoholic beverages by vendors is prohibited. 3. Use of sidewalk space is prohibited. 4. We will encourage visitors and vendors to wear face coverings and abide by any street activity mandates by the city that will help mitigate the spread of COVID-19 among event attendees. 5. Due to heightened security the NYPD has informed us that anyone or anything may be searched. \*Loisaída, Inc. is a federally certified 501(c)(3) nonprofit organization (EIN 13-3023183) and all contributions are tax-deductible to the full extent of the law. For more information please call (646) 726-4715 or email: info@loisaída.org

## 2024 LOISAIDA FESTIVAL VENDOR / EXHIBITOR REGISTRATION FORM

1) Please let us know if you have commercial liability insurance as soon as possible. If necessary, a Certificate of Insurance is due by **May 13th, 2024** naming Loisaida, Inc. as additional insured for personal injury and property damage, and general liability having a combined single limit not less than \$1,000,000

2) Food Vendors **must also obtain a Temporary Food Establishment Permit** (\$20-\$50) from the NYC Licensing Center, located at 42 Broadway, 5th Floor in Manhattan. Bring a copy of this application when you apply for your permit. **This year, our NYC Street Activity Permit # 7 5 3 5 6 1**

3) For Temporary Street Vendor Permits, please visit: <https://www1.nyc.gov/nycbusiness/description/temporary-street-fair-vendor-permit> For more information about food vending, contact the Board of Health at (212) 487-4105/4104 or visit: <https://www1.nyc.gov/site/doh/business/health-academy/food-protection-online-free.page>

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### **Insurance Deadlines and Agreement:**

We understand that we are obliged to staff our booth for the entire day: from registration at 9:00 am (**booth setup and registration must be completed by 10:00 am**) to breakdown beginning at 5:00 pm (**breakdown must be completed by 5:30 pm**)

We further understand that we must obtain a Temporary Food Establishment Permit, if we sell food.

We agree to comply with the provisions in this application about space regulations, licenses, permits, and insurance, and we agree to comply with the rules and regulations of the Loisaida Festival.

The applicant shall indemnify and hold Loisaida, Inc. its employees and board members harmless from and against any loss, damage or expense, including attorneys fees, as a result of any claim, demand, suit or proceedings made or brought against Loisaida, Inc., its staff and/or board members based upon or as a result of any acts, errors, or omissions of applicant, and from and any claims, demands, or suit proceedings brought against Loisaida, Inc., its staff and board members in connection with the Loisaida Festival, to be held on **Sunday, May 26<sup>th</sup> 2024**. Rain or shine, in New York City including, but not limited to:

- (a) Any claims or demands arising from contracts or understandings between the applicant and any third parties made to effectuate the purposes for which this Application is hereby submitted; and
- (b) Claims or demands arising as a result of personal injuries or property damage caused by any act of omission, non-compliance with the rules listed in this application/addendum or/and negligence of the applicant.

The applicant further agrees to comply with all pertinent provisions of New York State Laws, Rules and Regulations

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name/Title/Organization: \_\_\_\_\_

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### **Payment Information:**

Please make your check, money order or e-transaction payable to **Loisaida Inc.** and send to 710 East 9th Street, NY, NY 10009 c/o Loisaida Festival or bring a copy of this registration to **710 East 9th Street, NY, NY 10009**

Payment and registration due **Monday, May 20, 2024**

**No cash is accepted, only checks, money order or electronic fund transfer. Fees are non-refundable.**

For vendor/exhibitor/artisan information please contact our events office by emailing [festival@loisaida.org](mailto:festival@loisaida.org) or call

(646) 726-4715 or fax (646) 726-4636